

**MINUTES BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, APRIL 9, 2009  
TOWN COUNCIL CHAMBER, BUCKSPORT TOWN OFFICE**

1. Call meeting to order

**Meeting was called to order by Mayor Whitney at 7:00 p.m.**

2. Roll call

**Present: Joel Wardwell, Lisa Whitney, David Keene, Jeff Robinson, and Robert Howard. Absent were Robert Carmichael Sr. and Mike Orsmy**

3. Consider minutes of the previous meeting

**There were no minutes to consider.**

4. Receive correspondence, if any

- a. memorandum from Superintendent of Schools
- b. B-TIP Hancock County
- c. Treasurer's Warrants March

**The Superintendent of Schools responded to questions regarding a potential overdraft for transportation cost while the Town Manager responded to questions regarding the B-TIP.**

5. Hold public hearing on proposed ordinance entitled "**Amendment to the Bucksport Town Code Appendix M, General Assistance Ordinance, Appendix B, Food Maximums**"

**No public comment was received regarding the proposed ordinance.**

6. Close hearing and act on ordinance

**It was motioned by Jeff Robinson seconded by Dave Keene and unanimously voted to adopt an ordinance entitled "Amendment to the Bucksport Town Code Appendix M, General Assistance Ordinance, Appendix B, Food Maximums"**

7. Consider Resolve #R-2009-101 releasing CDBG lien placed against property owned by Robb & Kristen Ellis

**It was motioned by Robert Howard and seconded by David Keene and unanimously voted that Resolve #R-2009-101 be approved with an amendment that the discharge be approved only after proof has been provided to the town that there are no funds left for the owner of record once the sale is complete. If there are any funds left, they are to be returned to the town.**

8. Consider Resolve #R-2009-102 regarding tax and sewer acquired property  
**It was motioned by Robert Howard seconded by Jeff Robinson and unanimously voted that Resolve #R-2009-102 be adopted.**
9. Consider Resolve #R-2009-103 seeking proposals for an energy consultant  
**It was motioned by Robert Howard seconded by Jeff Robinson and unanimously voted to adopt Resolve #R-2009-103 with the exception that school buildings be included if desired by the School Board.**
10. Consider Resolve #R-2009-104 seeking proposals for a consultant to assist with a study of the Silver Lake Boat Landing  
**It was motioned by David Keene seconded by Joel Wardwell and unanimously voted to adopt Resolve #R-2009-104.**

11. Issue licenses or permits, if any  
**A public hearing was held on the application of Michael Tozier d/b/a Tozier's II Bar-n-Grill for a fulltime liquor license and special amusement permit. No public comment was received.**

**It was motioned by Jeff Robinson seconded by Joel Wardwell and voted 4- Yes and 1- No (Lisa Whitney) to approved the fulltime liquor license and special amusement permit for Michael Tozier d/b/a Tozier's II Bar-n-Grill. The license will not be signed until the Bucksport Police Department signs off.**

**It was motioned by Jeff Robinson and seconded by David Keene and unanimously voted to approve a victualer license for Michael Tozier, d/b/a Tozier's II Bar-n-Grill.**

12. Hear report from Town Manager regarding  
**Town Manager reported on the following:**  
**Police Chief Selection-** Twenty-eight applications from within the State of Maine and nationally were received. All applicants have police management experience and most have a degree in criminal justice. Two of the applicants have a law degree and two have a degree in public administration. I have reviewed all of the resumes and scheduled interviews with six of the applicants. I expect to complete my interviews by April 17 and should have my recommendations for the committee by the last week of April.

**Waterfront Walkway Extension-** The additional blocks needed to extend the retaining wall the entire length of the project have been ordered. They should be delivered in the next few days. Bids have been requested for installing pavers or paving and imprinting the new walkway. All bids will be received by April 29 at which time the Town Council will decide the type of surface the new walkway will be constructed of. The Highway Department will be returning once the blocks are received to complete the retaining wall, including backfill; to install

riprap along the top of slope; and to fine grade the base. I am in the process of purchasing the six new light poles and lamps that will be needed to light the new walkway extension. I should have that finalized by April 17.

**Central Street Parking-** The Planning Board, MDOT Road Opening Permit, and MDOT Storm Drain Hookup Permit have been received from MDOT. An application for a MDOT Entrance Permit has been submitted and the permit should be received shortly. The contractor will be laying out the project next week with construction beginning shortly.

**Enterprise Grant-** The contractor has laid out the project and has provided the engineer with a number of submittals. The contractor will be making arrangement with the landscape subcontractor to relocate the trees and shrubs that are located within the construction limit. The project should start in the next few weeks.

**Central Street Improvement-** No funds have been included in the B-TIP for improvements to Central Street or Route 46. I have had a discussion with Deputy Commissioner, Bruce VanNote whether the Department would consider the town taking the lead on a project to reclaim and pave the section of Central Street from Broadway to the Race Course Road. He is taking the request under advisement and has asked that I contact him next week to see if there is any interest on the part of Department's to further the discussion.

**Concession Stand and Bathroom Facility-** The mason is back at work and should have all of the masonry work completed by April 15. Later this spring the interior will be painted and the Highway Department will be installing the water and sewer connections as well as constructing the access walkway leading from Miles Lane to the facility.

**Bucksport High School Improvements-** The Facilities Committee has received schematic plans for renovations to the bathrooms and entrance to the gym. Plans are being made available for review and comment. I believe the School Department is in the process of obtaining quotes or will be obtaining quotes for full architectural services for the project in the next few weeks.

**Treatment Plant and Pump Station-** The Request for Proposal has been submitted for the Programmable Logic Controller (PLC). Proposals are due on April 22. There has been quite a lot of interest in the project so several proposals are expected. Dave is still working with Charter Machine Company to provide the town with a proposal to rebuild the dewatering press. This will be the last of the major projects identified as part of the upgrade for the treatment plant and pump stations.

**Bucksport Development Corporation-** The board held its first meeting in two years on March 23, 2009. The members in attendance discussed new membership to the board. Several individuals were identified as possible new board members. A meeting will be held on May 12<sup>th</sup> to further discuss membership on the board and to set goals for the ensuing year.

**Senior Citizens Study-** I am in the process of completing the findings and recommendations that will be submitted to the committee for comment. The next meeting of the committee will be held either May 4 or May 11. Once the Chairperson for the committee returns from vacation, the date for the meeting will be set.

**Football Field Improvements-** Mike Millett will have the preliminary plans completed by April 13. Comments will be forwarded to him by April 14. He has agreed to have the final plans to the office of the Superintendent of Schools no later than April 15. Specifications and bid documents will be ready at that time to seek proposals from area contractors. The new utility poles have been delivered and will be installed in conjunction with the field improvements.

**Financial Status-** I am providing you the Revenue and Expense Reports for the period ending 3-31-2009. We have completed 75% of the fiscal year and revenues continue to be on track to meet projections, but some accounts continue to fall short in comparison to last year. These accounts include excise tax and interest on investments. Expense accounts continue to generally meet projections except for winter salt and sand. These overdrafts will easily be offset by balances in overtime and fuel accounts.

13. Discussion items

**Robert Howard provided an update regarding improvements proposed to the bathrooms and entrance to the gym at the high school. A preliminary plan and cost estimate prepared by Ames Associates was also shared with members of the town council. It was agreed by consensus that Superintendent of Schools should proceed with a request for proposal for architectural services to prepare design plans for the project.**

**A meeting of the Appointments Committee was scheduled for 6:30 p.m. on April 16, 2009 to begin the process of selecting a new police chief.**

14. Adjournment

**Motioned by Robert Howard seconded by Jeff Robinson and unanimously voted to adjourn at 8:35 p.m.**

Respectfully submitted,

Roger Raymond, Town Manager